

The School District of Sturgeon Bay

1230 MICHIGAN STREET, STURGEON BAY, WI 54235-1431
Website: www.sturbay.k12.wi.us

PHONE: 920-746-2800
FAX: 920-746-3888

2024-2025 Disclosure of Free and Reduced Price Information Agreement

Dear Parent/Guardian:

To save you time and effort, the information you gave on your Free and Reduced Price School Meals Application may be shared with other programs for which your children may qualify. For the following programs, we must have your permission to share your information. Sending in this form will not change whether your children get free or reduced price meals.

- Yes! I **DO** want school officials to share information from my Free and Reduced Price School Meals Application **to waive annual Student Registration Fees. \$20 per student, \$10 per half day 4K student.**
- Yes! I **DO** want school officials to share information from my Free and Reduced Price School Meals Application **to waive AP testing fees and college application fees charged by the college.**
- Yes! I **DO** want school officials to share information from my Free and Reduced Price School Meals Application **to waive participation fees for the following: athletic trainers, baseball, basketball, cheerleading, cross-country, dance, football, golf, soccer, softball, swimming and diving, track and field, volleyball, wrestling, and show choir. (Fees are not waived for make-up, personal clothing, clothing accessories, undergarments, shoes, golf clubs and related personal golf items, baseball/softball gloves, or swimsuits.)**
- Yes! I **DO** want school officials to share information from my Free and Reduced Price School Meals Application **for scholarships for school-sponsored field trips if offered.**
- High School - Yes! I **DO** want school officials to share information from my Free and Reduced Price School Meals Application **to waive band instrument rental fees and percussionist fees. (Fees are not waived for consumable items and cleaning fees purchased under the following: band uniform cleaning fees, choir robe cleaning fees; course and supply fees for Art Department courses; workbook fees for Business and Information Technology Department courses; supply fees for Family and Consumer Sciences Department courses; calculators for Math Department courses; fees for reeds, oils, methods books, and workbooks for Music Department courses; t-shirt fee or any personal use clothing/items for Phy Ed Department courses; goggles or safety equipment for Science Department courses; safety glasses, materials fees, gas fees, or personal tools fees for Technology and Engineering Department courses; workbook fees for World Language courses; or any other fees the school defines as "consumable items."**
- Middle School – Yes! I **DO** want school officials to share information from my Free and Reduced School Meals Application **to waive basic project and supply fees for Art Department courses, Family and Consumer Ed Department courses, STEM, Technology and Engineering Department courses, band instrument rental fees, and one Phy Ed uniform. Costs over and above required class projects are not covered. (Fees are not waived for consumable items purchased under the following: calculators for Math Department courses; fees for reeds, oils, methods books, and workbooks for Music Department courses; or any other fees the school defines as "consumable items.")**
- Yes! I **DO** want school officials to share information from my Free and Reduced Price School Meals Application **to determine Backpack Buddies eligibility. (4 Year Old (4K) Kindergarten through 5th Grade students only.)**

Student information and Parent/Guardian **signature required** on the back side of this form.

If you checked yes to any or all of the boxes above, fill out the form below to ensure that your information is shared for the child(ren) listed below. Your information will be shared only with the programs you checked.

Child's Name: _____ School: _____

Child's Name: _____ School: _____

Child's Name: _____ School: _____

Signature of Parent/Guardian: _____ **Date:** _____

Printed Name: _____

Address: _____

For more information, please contact Amy Lautenbach at **920.746.3876** or e-mail **allautenbach@sbsdmail.net**

Return this form to your school office.

This student(s) is currently designated as _____ pursuant to the provisions of the National School Lunch Program for **2024-2025 school year**.

Amy Lautenbach Date _____
Local Educational Agency Agent
Sturgeon Bay School District

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.